



MUNICIPALITY OF WALVIS BAY

Civic Centre - Nangolo Mbumba Drive - Private Bag 5017 - Walvis Bay - Namibia
Tel: +264 64 2013111 - Fax: +264 64 2013274 - Website: www.walvisbaycc.org.na



APPLICATION FOR THE SUPPLY OF PERMANENT SERVICES

TYPE OF SERVICE REQUIRED:

Water

Purified Water

Refuse Bin

New / Additional Water Meter

NEW ACCOUNT NUMBER

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Sebata System Erf No. - Office Use Only

SURNAME OF APPLICANT / BUSINESS NAME

FIRST NAME AND INITIALS (IF APPLICABLE)

IDENTITY NUMBER / BUSINESS REGISTRATION NUMBER (Proof to be attached)

INITIALS AND

IDENTITY NUMBER OF SPOUSE

POSTAL ADDRESS

NAME AND ADDRESS OF EMPLOYER

NAME AND ADDRESS OF PROPERTY OWNER

ERF NUMBER AND SUBURB

SHOP/FLAT/ UNIT NO.

STREET ADDRESS (To be connected)

BUILDING / FLAT NAME

TELEPHONE NUMBERS

 (Home) (Work) (Cell) (E-mail)

CONNECTION DATE

WATER CONNECTION REQUIRED

Domestic	20mm	<input type="checkbox"/>
Business	20mm	<input type="checkbox"/>
	25mm	<input type="checkbox"/>
	40mm	<input type="checkbox"/>
	50mm	<input type="checkbox"/>
	80mm	<input type="checkbox"/>
	100mm	<input type="checkbox"/>
	200mm	<input type="checkbox"/>

REFUSE BIN RENTAL

Domestic	<input type="checkbox"/>
Business	<input type="checkbox"/>

ARE YOU THE PROPERTY

OWNER?	<input type="checkbox"/>
YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

Declaration by Tenant/Occupant

I declare that the information as provided by me is correct and that I am not withholding any information that might influence the validity of this application. I further declare that I have read and that I understand the General Conditions as set out in this application and agree that I am liable for all outstanding balances on vacating the premises and disconnecting the services.

I undertake to pay the full balance and interest on all arrears calculated monthly at a rate of 15% should I fail to uphold the conditions of this application.

In the event that the Municipality of Walvis Bay should incur costs to recover any arrear amounts from me, I undertake to be responsible for such costs.

WOULD YOU LIKE TO RECEIVE YOUR ACCOUNT ELECTRONICALLY?

YES NO

SIGNATURE: OCCUPIER / CONSUMER / TENANT

DATE

General Conditions

- 1) Accounts are mailed during the third week of each month. If an account is not received before the due date for payment, it is the responsibility of the tenant/occupant/owner to obtain a copy of the current account rendered.
- 2) Accounts must be settled before or on the due date; failure of which will result in the supply of water being terminated without prior notice.
- 3) The service will only be restored upon payment of reconnection fees, as well as an additional security deposit.
- 4) Upon vacating the premises the tenant/occupant/owner remains liable for accounts rendered, until such time that notice for the discontinuation of services is received and the final account is paid. (Forms are available at any Customer Service counter of the Municipality).

Local Authorities Act, 1992 (Act no 23, 1992) as amended: Section 78

"78. Subject to the provisions of section 89(4) of the Insolvency Act, 1936 (Act No 24 of 1936), the registrar of deeds shall not register a transfer of any immovable property situated within a local authority area unless there is produced to him or her, in the case of a registration of transfer in terms of the Deeds Registries Act, 1937 (Act No. 47 of 1937) a conveyancers certificate or, in the case of a registration of transfer in terms of the Deeds in Rehoboth Act, 1976 (Act No 93 of 1976), the document referred in section 48 of the last-mentioned Act, certifying -

- (a) that all rates leviable in respect of such immovable property in terms of this act and all the fees, charges and other monies due to the local authority council in respect of any service, amenity or facility supplied to such property in terms of this Act, inclusive of any availability charge and minimum charge provided for in section 30(1)(u) has been paid; or
- (b) that such immovable property is contained in the main valuation roll, a provisional valuation roll or any other register held by the local authority council."

Declaration and Consent by the Property OWNER

I declare that the information as provided by me is correct and that I do not object to having services applied for in this application supplied to the above address. I further confirm that I have taken note of the General Conditions as set out in this Application as well as the provision of Section 78 of the Local Authorities Act, 1992 (Act No. 2, 1992) as amended. I further declare that I have read and that I understand the conditions of this agreement, and bear primary responsibility as owner of the premises for the payment of all outstanding municipal services and charges.

SIGNATURE & DATE: PROPERTY OWNER

OFFICE USE ONLY

SIGNATURE & DATE: WITNESS

METER NUMBER

WATER	
WATER	

READINGS

WATER	
WATER	

PRESENT ACCOUNT NUMBER

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ROUTE

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ERF NUMBER

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SEQUENCE

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Guarantee detail

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Deposit	-----	Code: 19
Connection fees	-----	0641 1629 0000
VAT	-----	X001 3009 0000
New Meter	-----	0641 1629 0000
Meter VAT	-----	X001 3009 0000
TOTAL PAID	=====	

RECEIPT NUMBER

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DATE:

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PREPARED BY: _____

OFFICE USE
CHECKLIST FINAL UPDATE (tick when completed)

Date	Address Confirmed	Deposit Paid	Tariffs	Readings	Signature
				First	
				Final	

APPROVAL CREDIT CONTROL (Signature & Date)

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