



MUNICIPALITY OF WALVIS BAY

AGENDA

ORDINARY COUNCIL MEETING

**To be held in the
Civic Centre Council Chambers,
Nangolo Mbumba Drive, Walvis
Bay.**

**ON TUESDAY
26 MAY 2020
AT 18:00**



Municipality of Walvis Bay

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NOTICE

His Worship the Mayor and Councillors
General Managers

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Date	22 May 2020

APRIL AND MAY – ORDINARY COUNCIL MEETING OF THE LOCAL AUTHORITY COUNCIL OF WALVIS BAY

Notice is hereby given that the Ordinary Council meeting of the Local Authority Council of Walvis Bay will be held at the Civic Centre Council Chambers, Nangolo Mbumba Drive on:-

Tuesday 26 May 2020 at 18:00

Yours faithfully,

Andre Burger
Acting Chief Executive Officer



Agenda

1. **Opening by prayer** (File 3/1)
2. **Adoption of agenda and declaration of interest**
3. **Application for leave of absence by members of council** (File 3/3/1/4)
4. **Confirmation of minutes of previous meeting/s** (File 3/3/2/3/1)

No minutes to be confirmed.
5. **Interviews with deputations or persons summoned or requested to attend meeting** (File 3/3/2/3/2)

Thursday 05 March 2020:

 - Presentation: WorldSkills Africa 2020 competition

Tuesday 10 March 2020:

 - Presentation: Erongo Regional Youth Forum
 - Presentation: Waterfront Trading Enterprises
 - Presentation: Presidents' Link development
 - Presentation: Namibia Institute of Public Administration and Management

Tuesday 19 May 2020

 - Presentation: Muatunga Investments group (Pty) Ltd
 - Presentation: Epitome Holdings (Pty)Ltd
6. **Official announcements, statements and communications**

Announcements by His Worship the Mayor, Alderman I Wilfred.
7. **Petitions** (File 3/2/1/6)

No petitions have been submitted by Council members.
8. **Motions of members** (File 3/3/1/1)

No motions of members have been received.
9. **Answers to questions of which notice has been given** (File 3/3/1/2)

No notice of questions has been received.

REPORTS OF THE MANAGEMENT COMMITTEE FOR APRIL AND MAY 2020

The reports of the Management Committee regarding its decisions on matters delegated to it or in respect of which it has legal powers, are submitted to the Council in terms of Section 26(1)(e) of the Local Authorities Act, 1992.

The Chairperson of the Management Committee must put the report to the Council for information.

The report may be discussed but no motion or proposal on the report may be introduced.

10. REPORTS OF THE MANAGEMENT COMMITTEE FOR APRIL AND MAY 2020

Capital Budget 2019/2020 – Transfer of budgeted capital funds between votes for
(Add. 2; M/C Meeting 19/5/2020; File Budget)

Resolved:

That the item be withdrawn for informal discussions.

RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE FOR APRIL AND MAY 2020

Proposing each item:

The chairperson of the Management Committee must propose each recommendation of the Management Committee for acceptance by the Council - Standing Rule 22(2).

Amendment of recommendations:

The chairperson of the Management Committee may, with the consent of at least two-thirds of the members of the Management Committee present, amend a recommendation of the management committee or withdraw an item for remission to the management committee - Standing Rule 22(3).

Seconding of each recommendation:

Any recommendation of the Management Committee is considered a proposal which has been seconded, and no further seconding is therefore required - Standing Rule 22(5).

11. **RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE FOR APRIL AND MAY 2020**

11.1 **Capital Budget 2019/2020 - Transfer of budgeted capital funds between votes for the library services** (Add. 1; M/C Meeting 19/5/2020; File Budget)

The purpose of this report is to obtain Council approval for an application in terms of Section 84(5)(a) of the Local Authorities Act 1992 (Act 23 of 1992) as amended, for the transfer of funds between Votes.

The Walvis Bay Library Services need to put adequate safety and health measures in place to facilitate the gradual reopening of the libraries according to COVID-19 Regulations and Health Prevention guidelines.

One such measure identified by the Walvis Bay Library Services, is to install glass partitions and security gates at the counters at Libraries in Walvis Bay Town, Narraville and Kuisebmond. Such partitions would prevent both library staff and customers from exposure to the Corona Virus. Glass partitions have already been introduced at cashier counters of the Municipality.

No provision has been made in the current financial year for expenditures in this regard.

The installation of these partitions and security gates is however deemed urgent. Approval is thus sought for the transfer of funds from Vote B390/5238/0000 (Floor Covering Kuisebmond Library), where an amount of N\$ 70 000.00 has been provided and which amount is still available, to Vote B390/5276/0000 (Counter Glass Partitions), in order to cover expenses to be incurred in this regard.

The total cost as per attached quotations to manufacture and to install glass partitions and gates at the counters at Libraries in Walvis Bay Town, Narraville and Kuisebmond, would therefore amount to a total amount of almost N\$ 57 000.00 (Excluding VAT).

Recommended:

- (1) That the transfer of funds to the extent of N\$ 70 000.00, from Vote B390/5238/0000 (Floor Covering Kuisebmond Library), where an amount of N\$ 70 000.00 has been provided and which amount is still available, to Vote B390/5276/0000 (Counter Glass Partitions), in order to cover expenses for the manufacturing and installation of glass partitions and security gates at the respective Libraries in Walvis Bay, Kuisebmond and Narraville, be approved.
- (2) That the Emergency Procurement method be used to procure this project.

12. Reports and recommendations of Advisory Committees and the Chief Executive Officer

No reports have been received.

13. Minutes of associations

13.1 Management Committee of the Association for Local Authorities (ALAN) (File 12/1/2/1/2)

None.

13.2 National Executive Committee of the Namibia Association of Local Authorities Officers (NALAO) (File 12/1/2/1/11)

No minutes have been received.

13.3 Namibia National Mayors' Forum (File 12/1/2/1/17)

No minutes have been received.

