



MUNICIPALITY OF WALVIS BAY

AGENDA

ORDINARY COUNCIL MEETING

**To be held in the
Civic Centre Council Chambers,
Nangolo Mbumba Drive, Walvis
Bay.**

**ON TUESDAY
25 AUGUST 2020
AT 18:00**



Municipality of Walvis Bay

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NOTICE

His Worship the Mayor and Councillors
General Managers

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Date	21 August 2020

AUGUST – ORDINARY COUNCIL MEETING OF THE LOCAL AUTHORITY COUNCIL OF WALVIS BAY

Notice is hereby given that the Ordinary Council meeting of the Local Authority Council of Walvis Bay will be held in the Council Chambers, Civic Centre, Nangolo Mbumba Drive, Walvis Bay on: -

Tuesday 25 August 2020 at 18:00

Yours faithfully,


Muronga Haingura
Chief Executive Officer



Agenda

1. **Opening by prayer** (File 3/1)
2. **Adoption of agenda and declaration of interest**
3. **Application for leave of absence by members of council** (File 3/3/1/4)
4. **Confirmation of minutes of previous meeting/s** (File 3/3/2/3/1)

No minutes to be confirmed.
5. **Matters arising from the minutes**
5. **Interviews with deputations or persons summoned or requested to attend meeting**
(File 3/3/2/3/2)

None.
6. **Official announcements, statements and communications**

Announcements by His Worship the Mayor, Alderman I Wilfred.
7. **Petitions** (File 3/2/1/6)

No petitions have been submitted by Council members.
8. **Motions of members** (File 3/3/1/1)

No motions of members have been received.
9. **Answers to questions of which notice has been given** (File 3/3/1/2)

No notice of questions has been received.

REPORTS OF THE MANAGEMENT COMMITTEE FOR AUGUST 2020

The reports of the Management Committee regarding its decisions on matters delegated to it or in respect of which it has legal powers, are submitted to the Council in terms of Section 26(1)(e) of the Local Authorities Act, 1992.

The Chairperson of the Management Committee must put the report to the Council for information.

The report may be discussed but no motion or proposal on the report may be introduced.

10. **REPORTS OF THE MANAGEMENT COMMITTEE FOR AUGUST 2020**

No Reports.

RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE FOR AUGUST 2020

Proposing each item:

The chairperson of the Management Committee must propose each recommendation of the Management Committee for acceptance by the Council - Standing Rule 22(2).

Amendment of recommendations:

The chairperson of the Management Committee may, with the consent of at least two-thirds of the members of the Management Committee present, amend a recommendation of the management committee or withdraw an item for remission to the management committee - Standing Rule 22(3).

Seconding of each recommendation:

Any recommendation of the Management Committee is considered a proposal which has been seconded, and no further seconding is therefore required - Standing Rule 22(5).

11. RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE FOR AUGUST 2020

11.1 REQUEST FOR THE APPROVAL TO RESCIND COUNCIL'S RESOLUTION NO. 3 OF ITEM 7.3 DATED 24 MARCH 2020 (Add. 1; M/C Meeting 18/8/2020; file 4/5/6/3)

The purpose is to obtain Council's blessing for the resolution in the above subject matter to be rescinded.

Council at its meeting held on 24 March 2020 under item 7.3 resolved amongst others "that all deductions be effective from the date of Council's approval dated 24 March 2020."

Rescinding the above resolution will enable the department of Finance to proceed with the reimbursements of insurance claims.

RECOMMENDED:

1. That point three (3) of the resolution under item 7.3 dated 24 March 2020 be rescinded.
2. That Council refund the deductions made thus far to staff/Council members/beneficiaries.

11.2 APPROVAL FOR USE OF UNSPENT FUNDS FROM 2020 FINANCIAL YEAR TO THE 2021 FINANCIAL YEAR (Add. 2; M/C Meeting 18/8/2020; File5/1/4 - 2020/2021)

The purpose of the submission is to obtain approval from Council to transfer unspent capital budget funds earmarked for several projects and purchases from the 2020 capital budget financial to the 2021 capital budget.

The COVID-19 State of Emergency and resultant lockdowns resulted in the delaying of procurement activities between March and June 2020. As a result, a number of capital items originally planned and expected to be completed by 30 June 2020 could not be completed in time and had to spill over into the new financial year. These unforeseen delays only became a reality after adoption of the 2020/21 budget.

It is critical that allowance be made in the current financial year for these projects and purchases to ensure that service delivery is not compromised.

RECOMMENDED:

That approval be granted for the addition of the following votes to the Uncompleted Capital Projects (UCPs) as per 2020/21 Capital Budget, due to delays resulting from the COVID-19 related lockdowns.

Vote	Description	Budget Amount (N\$)
B102/9558/0000	City Branding Signage	250,000.00
B336/5186/0000	Replace Tractor (M204)	450,000.00
B336/9737/0000	Upgrading of Sports Facilities	215,000.00
B342/5235/0000	New Tiles in Lecture & Control Room	40,000.00
B380/5047/0000	Patrol Vehicles	1,500,000.00
B501/5241/0000	Replace M260	420,000.00
B555/5199/0000	Replace M318	420,000.00
B560/5200/0000	Replace M259	450,000.00
B620/5260/0000	Replace M249 (4x4)	600,000.00

B620/5261/0000	New 4-ton DC Tipper	850,000.00
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11.3 **LEVYING OF BUILDING CLAUSE AND PENALTY RATES ON UNIMPROVED PROPERTIES** (Add. 3; M/C Meeting 18/8/2020; File 5/3/1/2)

The purpose of the report is to obtain the Municipal Council's approval to rescind the resolution taken before the Local Authorities Act (Act 23 of 1992) as amended comes into effect, which requires rates to be charged on vacant properties that remained unimproved (i.e. undeveloped or vacant) for a period of two or more years in terms of the Building Clause.

The Local Authorities Act (Act No. 23 of 1992) as amended, hereinafter referred to as the Act, makes provision for local authorities to levy rates on rateable property. Pursuant to Section 1 of the Act, rateable property refers to "any immovable property situated within a local authority area.

RECOMMENDED:

1. That the Municipal Council rescinds its resolution, enacted prior to the commencement of the Local Authorities Act (Act 23 of 1992) as amended, to levy a rate in terms of the Building Clause, which requires penalty rates to be charged on vacant properties that remained unimproved for a period of two or more years.
2. That as a substitute of the Building Clause rate, but in addition to other rates stipulated by Section 73 of the Local Authorities Act (Act No. 23 of 1992) as amended, the Penalty Rate be levied on rateable property, which has remained unimproved (for a period of two years or more, or five years or more, whichever is applicable), in accordance with Sections 76A(1)(a) and 76A(1)(b) of the Local Authorities Act (Act No. 23 of 1992) as amended.

12. **Reports and recommendations of Advisory Committees and the Chief Executive Officer**

No reports have been received.

13. **Minutes of associations**

13.1 **Management Committee of the Association for Local Authorities (ALAN)** (File 12/1/2/1/2)

None.

13.2 **National Executive Committee of the Namibia Association of Local Authorities Officers (NALAO)** (File 12/1/2/1/11)

No minutes have been received.

13.3 **Namibia National Mayors' Forum** (File 12/1/2/1/17)

No minutes have been received.

**MATTERS TO BE DISCUSSED BY
COUNCIL-IN-COMMITTEE
FOR
AUGUST 2020**