



# MUNICIPALITY OF WALVIS BAY

## AGENDA

### ORDINARY COUNCIL MEETING

To be held at the  
Kuissebmond Council Chambers,  
Nathaniel Maxuilili Avenue,  
Kuissebmond.

**ON TUESDAY  
17 NOVEMBER 2020  
AT 18:00**



# Municipality of Walvis Bay

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## NOTICE

His Worship the Mayor and Councillors  
General Managers

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Date	12 November 2020

## NOVEMBER – ORDINARY COUNCIL MEETING OF THE LOCAL AUTHORITY COUNCIL OF WALVIS BAY

Notice is hereby given that the Ordinary Council meeting of the Local Authority Council of Walvis Bay will be held at the Kuisebmond Council Chambers, Nathaniel Maxuillili Avenue, Kuisebmond on: -

**Tuesday 17 November 2020 at 18:00**

Yours faithfully,

7 **Muronga Haingura**  
Chief Executive Officer



**Agenda**

1. **Opening by prayer** (File 3/1)
2. **Adoption of agenda and declaration of interest**
3. **Application for leave of absence by members of council** (File 3/3/1/4)
4. **Confirmation of minutes of previous meeting/s** (File 3/3/2/3/1)
  - 4.1 Minutes of the Ordinary Council meeting held on Tuesday 03 November 2020.
5. **Interviews with deputations or persons summoned or requested to attend meeting**  
(File 3/3/2/3/2)

None.
6. **Official announcements, statements and communications**

Announcements by His Worship the Mayor, Alderman I Wilfried.
7. **Petitions** (File 3/2/1/6)

*No petitions have been submitted by Council members.*
8. **Motions of members** (File 3/3/1/1)

*No motions of members have been received.*
9. **Answers to questions of which notice has been given** (File 3/3/1/2)

*No notice of questions has been received.*

# **RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE FOR NOVEMBER 2020**

## **Standing Rule 22(2)**

**The Chairperson of the Management Committee must propose  
each recommendation for consideration by the Municipal  
Council**

## **Standing Rule 22(3)**

**Recommendations may be amended or withdrawn with the  
approval of at least two-thirds of the members of the  
Management Committee present**

## **Standing Rule 22(5)**

**No further seconding is required as the proposals are  
considered as seconded**

10. REPORTS OF THE MANAGEMENT COMMITTEE FOR NOVEMBER 2020

- 10.1 Feedback report on items referred back during 2016/2020 term of office (Add. 9; M/C Meeting 10/11/2020; Farm 43,17/28/2,5654 K, 5652 K,17/5/3/1/1 Low Cost)

RESOLVED:

That Council take note of the feedback on items referred back during 2016/2020 terms of office.

# **REPORT OF THE MANAGEMENT COMMITTEE FOR NOVEMBER 2020**

**The reports of the Management Committee on its decisions taken on matters delegated to it or in respect of which it has legal powers, are submitted to the Municipal Council under Section 26(1)(e) of the Local Authorities Act, 1992**

**The Chairperson of the Management Committee must put the report to the Council for information**

**The report may be discussed, but no motion or proposal on the report may be introduced**

**11. RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE FOR NOVEMBER 2020**

**11.1 Standard Operating Rules & Procedures: Credit cards and petrol cards (Add. 1; M/C Meeting 10/11/2020; File 1/5/1/32)**

The purpose of this report is to submit the Standard Operating Rules & Procedures (SORP) for the usage of Council Credit cards (CC) and Petrol Cards (PC) to Council.

This item was submitted for consideration on 26 February 2020 and Council resolved that the item be withdrawn for a presentation at an Informal Discussions meeting. Informal discussions were held during March 2019 and amendments as discussed were adjusted on the procedures for this submission.

Since the allocation of credit card to the Mayor and the Chairperson of Management Committee for official entertainment there has not been any policy, rules and or in-house guidelines in place setting out allowable use and prohibition on these cards.

The SORP also include the 3 petrol cards issued for refuelling the official vehicles allocated to the Mayor and Councillors. This SORP clearly indicates the purpose as to the usage of the cards and define what official business-related expenditures are. It further spells out prohibitions as to the usage of the cards, action required from the users/holder of the card and procedures after transacting.

**RECOMMENDED:**

- (1) That Council takes note of the fact that there has not been any Standard Operating Rules Procedures in place as to the usage of Council's credit cards and petrol cards the history of this Council.
- (2) That Council approves the Standard Operating Rules & Procedures as recommended by the Management Committee, to be implemented from the date of approval.

**11.2 Rezoning of Farm 139 (Add. 2; M/C Meeting 10/11/2020; Ref. No. Farm 139)**

The purpose of the report is to obtain the approval of the Municipal Council for the rezoning of Portions 1 - 10 of Farm 139, a Portion of Remainder Portion 13 of the Farm Wanderdünen No. 23 (hereinafter referred to as Farm 139) from "Undetermined" to "Light Industrial"; incorporation of Farm 139 into Walvis Bay Extension 14 as an Erf; and subdivision of incorporated Erf X into Portions 1 to 10 and remainder (street)..

The application has been submitted by Du Toit Town Planning Consultants on behalf of Namibia Industrial Development Agency (NIDA), previously known as Namibian Development Corporation (NDC). NIDA, as the facilitating and implementing agent of the Ministry of Trade and Industry, is planning an Industrial and Logistics Estate on the site, which will be an extension of the existing of the existing industrial and logistic facilities located on Extensions 12 and 14 Walvis Bay.

Farm 139 is located on the eastern side of Walvis Bay Extension 14 and south of Narraville Suburb and along the C37 main road to the airport and measures approximately 33.3871 hectares in extent. It is currently zoned as Undetermined in terms of the Walvis Bay Town Planning Scheme. The site is in the proximity of the Walvis Bay Extension 14 and currently comprises of the temporary truck port and electrical substations. A large portion of the site is vacant.

**RECOMMENDED:**

- (1) That the Municipal Council recommends for approval to the Urban and Regional Planning Board, the application for the rezoning of Farm 139, a Portion of Remainder Portion 13 of the Farm Wanderdünen No. 23 from "Undetermined" to "Light Industrial" with a maximum bulk of 1.5, in accordance with Sections 56(2) and 109(2)(a) of the *Urban and Regional Planning Act, 2018 (Act of 2018)*, subject to the following conditions:
  - (a) That, if required in terms of the *Urban and Regional Planning Act, 2018*, the rezoning be included in the next Walvis Bay Amendment Scheme to be submitted to the Minister of Urban and Rural Development for approval.
  - (b) That the applicant obtains the Environmental Clearance Certificate (ECC) from the Ministry of Environment, Forestry and Tourism and submits the ECC to the Municipal Council prior to the inclusion of the rezoning application into an Amendment Scheme and submission to the Urban and Regional Planning Board.
- (2) That the Municipal Council recommends for approval to the Urban and Regional Planning Board, the application for the alteration of the township boundaries of Walvis Bay Extension 14 through the incorporation of Farm 139 into Walvis Bay Extension 14 as an Erf, to the Urban and Regional Planning Board in terms of Sections 74 and 109(2)(a) of the *Urban and Regional Planning Act, 2018*, subject to the following condition:
  - (a) That an application for the alteration of the boundaries of the approved township (incorporation) be lodged with the Urban and Regional Planning Board.
- (3) That the Municipal Council recommends for approval to the Urban and Regional Planning Board, the application for the subdivision of the proposed Erf X (as per the alterations of the township boundaries or incorporation) into Portions 1 to 10 and Remainder (Street) in accordance with sketch plan WADERDUNEN 139 dated May 2020, in terms of Sections 88(2), 90 and 109(2)(a) of the *Urban and Regional Planning Act, 2018*, subject to the following conditions:
  - (a) That the conditions presently registered against Farm 139 (proposed to be incorporated as Erf X) be cancelled, and that the following conditions be registered against the proposed portions in favour of the Municipal Council:
    - (i) The portions shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to, the provisions of the Walvis Bay Town Planning Scheme (or Zoning Scheme) prepared and approved in terms of the *Urban and Regional Planning Act, 2018*.
    - (ii) The minimum value of the main building, excluding the outbuilding to be erected on the portions shall be at least four times the municipal valuation of the erf.
  - (b) That each of the proposed portions be provided with one electricity, water and sewerage connection only.
  - (c) That the applicant be responsible for new entrances.
  - (d) That Portions 1 and 8 be reserved for the Local Authority for Municipal Purposes as indicated on sketch plan WANDERDUNEN 139 dated May 2020.
  - (e) That any new additions to, alterations to or relocation of municipal services shall be the responsibility of the applicant.



- (f) That the applicant shall make suitable arrangements with and to the satisfaction of the Municipal Council, regarding any private sewers and private water pipes traversing the newly created portions.
  - (g) That the applicant shall obtain the Infrastructure Compliance Certificate from the General Manager: Roads and Building Control, prior to the approval of any building plans for developments on the proposed portions or commencement of use, whichever is earlier.
  - (h) That the applicant shall make suitable arrangements with and to the satisfaction of Erongo RED regarding all electrical cables and connections.
  - (i) That the applicant shall make suitable arrangements with and to the satisfaction of Telecom Namibia regarding telephone cables and connections.
  - (j) That the Municipal Council accepts no responsibility for the accuracy of the figures and/or dimensions shown on the sketch plan which bears the Municipal Council's stamp of approval.
  - (k) That an application for the subdivision be lodged with the Urban and Regional Planning Board in terms of the *Urban and Regional Planning Act, 2018*.
- (4) That all costs regarding the above conditions be borne by the applicant.

**11.3 Need and desirability for township establishment on Erf 5880 Walvis Bay** (Add. 3; M/C Meeting 10/11/2020; REM5461/5880 W)

The purpose of this report is to obtain the Municipal Council's approval for the following applications:

- (a) Need and Desirability (N&D) for Township Establishment on Erf 5880 Walvis Bay (a portion of consolidated Erf 5461 Walvis Bay extension 5) and Remainder Erf 5461 Walvis Bay Extension 5 to be known as Walvis Bay Extensions 16 and 20 respectively; and
- (b) Township Establishment layouts for Walvis Bay Extensions 16 and 20.

The applications have been submitted by Stewart Planning Town Planning CC and Van Der Westhuizen Town Planning & Properties on behalf of Wakuna Investment CC. Wakuna Investment CC has appointed both town planning consultants who have been working together to integrate both township layouts to form a comprehensive urban extension. This report seeks a combined Municipal Council resolution since both application deals with land adjacent to one another and owned by the same entity, and it will also save the Municipal Council with repetitive paperwork.

Remainder Erf 5461 Walvis Bay (Walvis Bay Extension 16) and Erf 5880 Walvis Bay (Walvis Bay Extension 20) are situated north of Walvis Bay between Kuisebmond and Independence Beach. Remainder Erf 5461 Walvis Bay (Walvis Bay Extension 16) and Erf 5880 Walvis Bay (Walvis Bay Extension 20) are currently zoned as Single Residential in terms of the Walvis Bay Town Planning Scheme.

Both sites are currently vacant. The proposed land uses will mostly be residential with a few general residential and business erven and a greenbelt. No industrial, noxious industry, cemetery, or other land uses will be provided in the proposed extensions, as they are already catered for in other different parts of town.

The overall distribution of land uses in the proposed Walvis Bay Extensions 16 and 20 are consistent and complementary with adjacent townships.

**RECOMMENDED:**

- (1) That the Municipal Council recommends for approval to the Urban and Regional Planning Board, the application for the Need and Desirability for Township Establishment and/or for the Township Establishment on Erf 5880 Walvis Bay (a portion of consolidated Erf 5461 Walvis Bay Extension 5) to be known as Walvis Bay Extension 16, as generally shown on sketch plan 5880WB/TE dated 04 August 2020, in accordance with Sections 64(2), 66 and 109(2)(a) of the *Urban and Regional Planning Act, 2018 (Act of 2018)*, subject to the following conditions:
  - (a) That the conditions presently registered against the Erf be cancelled, and that the following conditions be registered against the proposed erven 1 – 220 in favour of the Municipal Council:
    - (iii) The erven shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to, the provisions of the Walvis Bay Town Planning Scheme (Zoning Scheme) prepared and approved in terms of the *Urban and Regional Planning Act, 2018* [that repealed the *Town Planning Ordinance, 1954*, (Ordinance 18 of 1954) as amended].
    - (iv) The minimum value of the main building, excluding the outbuilding to be erected on the portions shall be at least four times the municipal valuation of the erf.
  - (b) That each of the proposed erven be provided with one electricity, water and sewerage connection only.
  - (c) That the applicant be responsible for new entrances.
  - (d) That any new additions to, alterations to or relocation of municipal services shall be the responsibility of the applicant.
  - (e) That the applicant shall make suitable arrangements with and to the satisfaction of the Municipal Council, regarding any private sewers and private water pipes traversing the newly created portions.
  - (f) That the applicant shall make suitable arrangements with and to the satisfaction of Erongo RED regarding all electrical cables and connections.
  - (g) That the applicant shall make suitable arrangements with and to the satisfaction of Telecom Namibia regarding telephone cables and connections.
  - (h) That the Municipal Council accepts no responsibility for the accuracy of the figures and/or dimensions shown on the sketch plan which bears the Municipal Council's stamp of approval.
  - (i) That proposed erven 125 and 219 be reserved for the Municipal Council for Municipal Purposes.
  - (j) That proposed erven 217, 218 and 220 be reserved for the Municipal Council for Public Open Space purposes.
  - (k) That applications be lodged with the Urban Regional Planning Board, in terms of the *Urban and Regional Planning Act, 2018*.
  - (l) That no direct access be obtained (ingress and egress) from/to abutting properties being proposed erven 112 to 123, 124, 200 and 193 to 199 to/from Independence Avenue, as depicted on sketch plan 5880WB/TE dated 04 August 2020.

- (2) That the Municipal Council recommends for approval to the Urban and Regional Planning Board, the application for the Need and Desirability for Township Establishment and/or for the Township Establishment on Remainder Erf 5461 Walvis Bay Extension 5, to be known as Walvis Bay Extension 20, as generally shown on sketch plan REM5461 dated 03 September 2020, in accordance with Sections 64(2), 66 and 109(2)(a) of the *Urban and Regional Planning Act, 2018 (Act of 2018)*, subject to the following conditions:
- (a) That the conditions presently registered against the Erf be cancelled, and that the following conditions be registered against the proposed erven 1 - 140 in favour of the Municipal Council:
    - (i) The erven shall only be used or occupied for purposes which are in accordance with, and the use or occupation of the erf shall at all times be subject to, the provisions of the Walvis Bay Town Planning Scheme (Zoning Scheme) prepared and approved in terms of the *Urban and Regional Planning Act, 2018* [that repealed the *Town Planning Ordinance, 1954*, (Ordinance 18 of 1954) as amended].
    - (ii) The minimum value of the main building, excluding the outbuilding to be erected on the portions shall be at least four times the municipal valuation of the erf.
  - (b) That each of the proposed erven be provided with one electricity, water and sewerage connection only.
  - (c) That the applicant be responsible for new entrances.
  - (d) That any new additions to, alterations to or relocation of municipal services shall be the responsibility of the applicant.
  - (e) That the applicant shall make suitable arrangements with and to the satisfaction of the Municipal Council, regarding any private sewers and private water pipes traversing the newly created portions.
  - (f) That the applicant shall make suitable arrangements with and to the satisfaction of Erongo RED regarding all electrical cables and connections.
  - (g) That the applicant shall make suitable arrangements with and to the satisfaction of Telecom Namibia regarding telephone cables and connections.
  - (h) That the Municipal Council accepts no responsibility for the accuracy of the figures and/or dimensions shown on the sketch plan which bears the Municipal Council's stamp of approval.
  - (i) That proposed erf 6 be reserved for the Municipal Council for Municipal Purposes.
  - (j) That proposed erf 1 be reserved for the Municipal Council for Public Open Space purposes.
  - (k) That applications be lodged with the Urban Regional Planning Board in terms of the *Urban and Regional Planning Act, 2018*.
  - (l) That no direct access be obtained (ingress and egress) from/to abutting properties, being proposed erven 43 to 48 and 109 to 120 to/from independence avenue, as depicted on sketch plan REM5461WB/TE dated 03 September 2020.
- (3) That all costs regarding the above conditions be borne by the applicants.

11.4 **Application for additional land on existing lease on Farm 38 and extension of the lease period: King Charcoal Namibia** (Add. 4; M/C Meeting 10/11/2020; Farm 38)

The purpose of this report is to recommend, amongst others, that additional 2 ha of Farm 38 be leased to King Charcoal Namibia (Pty) Ltd (the applicant) for purpose of establishing a charcoal bagging plant and briquette manufacturing.

Council at its meeting held on 29 May 2020, under item 12.6, inter alia resolved that 1 ha (10,000 m<sup>2</sup>) of Farm 38, be leased by private transaction to King Charcoal Namibia (Pty) Ltd for N\$ 5,000.00 plus N\$ 750.00 (15% VAT) per month, escalating with 10% per annum, for production and packaging of charcoal.

The applicant has now applied for additional land on their current lease at Farm 38 for establishing a charcoal bagging and briquette manufacturing plant. The applicant request that the original lease be extended from 10 years to 20 years with an option to renew for further period of 20 years.

The applicant has already done earthworks and construction on their leased site and is fully operational from the new factory on Farm 38 but would like to expand the business.

Currently they are exporting raw charcoal products in bulk bags without adding potential value to the product. Value adding is mainly confined to bagging charcoal directly for foreign retailers in their branded craft paper bags and briquette manufacturing from the smaller charcoal fractions. The applicant aspires to do both this activities on Farm 38, therefore is applying for additional land. The estimated capital required for the project is more than N\$ 20,000,000.00. Therefore, the applicant is requesting for a longer lease period to substantiate the capital investment to be made.

The applicant has already 50 permanent jobs at their factory and 400 farmworkers that indirectly derive an income from the company's operations, but this expansion in their business will employ at least 30 local Namibians.

The current rental for King Charcoal is N\$ 5,500.00 (N\$ 0.55 cents/m<sup>2</sup>) plus N\$ 825.00 (15 % VAT). Therefore, the lease of 2 ha (20,000 m<sup>2</sup>) of Farm 38 must be set at a monthly rental of N\$ 11,000.00 (0.55 cents/m<sup>2</sup>) plus N\$1,650.00 (15 % VAT), as it is in line with their current rental at Farm 38.

This project will further underscore the Government's initiative of value addition to Namibian products and ultimately result in skills transfer to Namibians. Therefore, the application for additional 2 ha of Farm 38 be leased to King Charcoal Namibia (Pty) Ltd for establishing a charcoal bagging plant and briquette manufacturing is supported.

**RECOMMENDED:**

- (1) That additional 2 ha (20,000 m<sup>2</sup>) of Farm 38 be leased to King Charcoal Namibia (Pty) Ltd (the applicant) at a rental of N\$ 11,000.00 (0.55 cents/m<sup>2</sup>) plus N\$ 1,650.00 (15 % VAT) per month, escalating with 10% per annum, for establishing a charcoal bagging plant and briquette manufacturing.
- (2) That the remaining term of 8 years and 7 months, 2 hectares of Farm 38 be leased to King Charcoal Namibia (Pty) Ltd with an option to renew and that addendum be signed with the applicant.
- (3) That the applicant, in conjunction with the Department of Roads & Building Control, have the required 2 ha of Farm 38 surveyed at the applicant's cost.

- (4) That an addendum to the existing lease agreement be signed and the monthly rental be levied once the agreement has been signed by all parties.
- (5) That no unauthorized structures, or structures not approved in terms of the provisions of the Standard Building Regulations, shall be allowed on the site and the applicant shall, prior to the erection of any structures on the site, obtain the approval from the General Manager: Roads & Building Control.
- (6) That the applicant shall, on vacating the site, rehabilitate the area to the satisfaction of the General Manager: Roads & Building Control.
- (7) That a refundable, non-interest-bearing deposit of N\$ 10,000.00 be paid by the applicant on date of signing the lease agreement, to cover the costs of rehabilitation of the site should the applicant fail to do so.
- (8) That the applicant, at its own cost, provides all services and adheres to the guidelines/standard requirements for all services, i.e. water connection, water/sewerage/electricity reticulation.
- (9) That the applicant shall, at own cost, enclose the leased area.
- (10) That electrical requirements/services and/or any other information in this regard be taken up with Erongo RED.
- (11) That the applicant always has to comply to all relevant requirements of Council's Standard Building Regulations, Health and Municipal Regulations.
- (12) That the Municipal Council of Walvis Bay is not held liable to reimburse the applicant for any improvements affected on the site should the lease not be extended after the remaining 8 years and 7 months.
- (13) That the applicant guarantees and indemnifies the Municipality of Walvis Bay against any action, claim or loss, injury or damage which the applicant or any third party may suffer as a direct or indirect result of the development covered by the lease agreement.
- (14) That the applicant be informed that the business relationship and transaction can only be concluded and become effective once Section 21 of the Financial Intelligence Act, 2012 (Act No.13 of 2012) read together with Section 26 of the said Act, is complied with, and that it is required from the applicant to provide such information at such time and in such format as instructed by the Anti-Money Laundering Compliance Officer of the Municipality of Walvis Bay.

**11.4 Cancellation of sale of Erf 1476 Meersig: Garden Kandú Ngurimuje Herunga (Add. 5; M/C Meeting 10/11/2020; 1476 M)**

The purpose of this report is to recommend that the agreement of sale for purchase of erf 1476 Meersig dated 06 November 2017 signed between the Municipality of Walvis Bay and Garden Kanduu Ngurimuje Hengua (the applicant) be cancelled.

Council on 27 October 2017 advertised the sale of unimproved single residential and general residential erven in Meersig (Extension 2) and erf 1476 Meersig was part of the advertised erven. The applicant secured erf 1476 Meersig on 06 November 2017 and paid the 10% deposit of N\$ 59,345.00 and the agreement of sale was signed on the same date.

The applicant paid the purchase price of the erf in full and instruction to transfer the property into the applicant's name was forwarded to the conveyancers. However, the applicant informed Council that he is no longer interested to continue with the sale and requested that the sale be cancelled.

**RECOMMENDED:**

- (1) The Agreement of Sale for purchase of erf 1476 Meersig dated 06 November 2017 signed between the Municipality of Walvis Bay and Garden Kanduu Ngurimuje Hengua (the applicant) be cancelled.
- (2) That the applicant be refunded the purchase price of erf 1476 Meersig minus 10% of the 10% deposit for administration and all other outstanding amounts on the account.

11.5 **Application to lease a Portion of Erf 5654 Kuisebmond for the establishment of Youth and Vocational Training Centre - Mr. Hendrik Dawids** (Add. 6; M/C Meeting 10/11/2020; 5654 K)

Interest in the lease/purchase of the Old Kuisebmond Kitchen building and ancillary land, were expressed by three parties, namely the Walvis Bay Youth Forum (lease), Sage by Dee Entrepreneur Academy (lease) and Mr. Hendrik Dawids (purchase). All three these parties were afforded the opportunity to present their proposals to Council at Informal Council discussions. Council then at an Extra Ordinary meeting held on 30 June 2020, under item 5.2 resolved as follows:

*"That the item be withdrawn for further consultations between Council and the respective applicants".*

The three potential developers/applicants were informed of the Council resolution and a consultative meeting was held with them on 23 August 2020. At this meeting the parties agreed that the property in question be divided in three segments, in order to allow each party to continue with own development schemes. The parties further agreed as follows:

- The kitchen building structure and the area directly east of the building be allocated to the Youth Forum.
- The open area immediately west of the kitchen building, to be divided into two parts, and allocated to Mr. Hendrik Dawids and Sage by Dee Entrepreneur Academy, respectively.

It should be clear that the three parties wish to continue with own development proposals and a final submission will be submitted to Council detailing all three proposals that will inter alia include their financial and technical capability. The project of this magnitude should commence as soon as possible and be completed within a set timeframe.

The purpose of this report is to recommend that principle approval be granted for the purchase, by private transaction, of a portion of Erf 5654 Kuisebmond, to Mr Hendrik Dawids (the Applicant), for the establishment of a Youth and Vocational Training Centre.

**RECOMMENDED:**

- (1) That principle approval be granted that a portion of Erf 5654 Kuisebmond, be reserved to be sold to Mr Hendrik Dawids (the Applicant), for an envisaged Youth/Vocational Training Centre.
- (2) That the Applicant submits, within six (6) months after this principle approval, a concise project proposal that indicates the timeline of the planning/activities, as well as his financial and technical capability to do so.
- (3) That once the abovementioned planning/activities have been received, a further comprehensive report with recommendations be submitted to Council for consideration.
- (4) That, in the event the applicant fails to perform in accordance with (2), this resolution shall be deemed cancelled and of no further force and effect.

11.7 **Application to lease a Portion of Erf 5654 Kuisebmond for the establishment of Youth and Vocational Training Centre Sage - Dee Entrepreneurs Academy** (Add. 7; M/C Meeting 10/11/2020; 5654 K)

The same pre-amble as under item 11.5 applies to this item.

The purpose of this report is to recommend that principle approval be granted for the lease, by private transaction, of a portion of Erf 5654 Kuisebmond, to Sage by DEE Entrepreneurs Academy, for the establishment of a Youth and Vocational Training Centre.

**RECOMMENDED:**

- (1) That principle approval be granted that a portion of Erf 5654 Kuisebmond, be reserved to be leased to Sage by Dee Entrepreneurs Academy (the Applicant), for an envisaged Youth/Vocational Training Centre.
- (2) That the applicant submits, within six (6) months after this principle approval, a concise project proposal that indicates the timeline of the planning/activities, as well as the financial and technical capability of Sage by Dee Entrepreneurs Academy.
- (3) That, once the abovementioned planning/activities have been received, a further comprehensive report with recommendations be submitted to Council for consideration.
- (4) That, in the event the applicant fails to perform in accordance with (2), this resolution shall be deemed cancelled and of no further force and effect.

11.8 **Application to lease a Portion of Erf 5654 Kuisebmond for the establishment of Youth and Vocational Training Centre - Walvis Bay Youth Forum** (Add. 8; M/C Meeting 10/11/2020; 5654 K)

The same pre-amble as under item 11.5 applies to this item.

The purpose of this report is to recommend that principle approval be granted for the lease, by private transaction, that the Old Kitchen Building and area directly east of the building of a portion of Erf 5654 Kuisebmond with improvements, to the Walvis Bay Youth Forum for the establishment of a Youth and Vocational Training Centre.

**RECOMMENDED:**

- (1) That principle approval be granted that the Old Kitchen Building and a portion of erf 5654 Kuisebmond, be reserved to be leased to the Walvis Bay Youth Forum (the applicant,) for the establishment of an envisaged Youth/Vocational Training Centre.
- (2) That the applicant submits, within six (6) months after this principle approval, a concise project proposal that indicates the timeline of the planning/activities, as well as the financial and technical capability of the Walvis Bay Youth Forum.
- (3) That once the above-mentioned planning/activities have been received, a further comprehensive report with recommendations, be submitted to Council for consideration.
- (4) That, in the event the applicant fails to perform in accordance with paragraph (2) above, this resolution shall be deemed cancelled and of no further force and effect.

12. Reports and recommendations of Advisory Committees and the Chief Executive Officer

*No reports have been received.*

13. Minutes of associations

13.1 Management Committee of the Association for Local Authorities (ALAN) (File 12/1/2/1/2)

None.

13.2 National Executive Committee of the Namibia Association of Local Authorities Officers (NALAO) (File 12/1/2/1/11)

*No minutes have been received.*

13.3 Namibia National Mayors' Forum (File 12/1/2/1/17)

*No minutes have been received.*