



MUNICIPALITY OF WALVIS BAY

AGENDA

ORDINARY COUNCIL MEETING

**To be held at the
Kuissebmond Council Chambers,
Nathaniel Maxuilili Avenue,
Kuissebmond.**

**ON TUESDAY
28 JULY 2020
AT 18:00**



Municipality of Walvis Bay

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NOTICE


His Worship the Mayor and Councillors
General Managers

JULY – ORDINARY COUNCIL MEETING OF THE LOCAL AUTHORITY COUNCIL OF WALVIS BAY

Notice is hereby given that the Ordinary Council meeting of the Local Authority Council of Walvis Bay will be held at the Kuisebmond Council Chambers, Nathaniel Maxuillili Avenue, Kuisebmond on: -

Tuesday 28 July 2020 at 18:00

Yours faithfully,


Muronga Haingura
Chief Executive Officer



Agenda

1. Opening by prayer (File 3/1)
2. Adoption of agenda and declaration of interest
3. Application for leave of absence by members of council (File 3/3/1/4)
4. Confirmation of minutes of previous meeting/s (File 3/3/2/3/1)
No minutes to be confirmed.
5. Matters arising from the minutes
5. Interviews with deputations or persons summoned or requested to attend meeting
(File 3/3/2/3/2)

Tuesday 17 July 2020:

Presentation: Erongo Regional Youth Forum

6. Official announcements, statements and communications
Announcements by His Worship the Mayor, Alderman I Wilfred.
7. Petitions (File 3/2/1/6)
No petitions have been submitted by Council members.
8. Motions of members (File 3/3/1/1)
No motions of members have been received.
9. Answers to questions of which notice has been given (File 3/3/1/2)
No notice of questions has been received.

10. REPORTS OF THE MANAGEMENT COMMITTEE FOR JULY 2020

- 10.1 Report of the Auditor – General on the accounts of the Municipality of Walvis bay for the financial year ended 30 June 2018 (Add. 2; M/C Meeting 21/7/2020; File 5/15/1/1/3)

Resolved:

That the item be withdrawn for informal discussions.

11. RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE FOR JULY 2020

- 12.1 Report on Amnesty interest results (Add. 1; M/C Meeting 21/7/2020; file 5/17/1)

The purpose of this report is to inform Council on the results of amnesty interest as approved by Council.

Council at its extra ordinary Council meeting held in November 2019 resolved as follows:

- (1) "That the amnesty interest period be declared as effective from the date of approval to 30 April 2020.

- (2) That the interest amnesty be made known to the public at large through all available means

Recommended:

1. That Council takes note of the results of the total amnesty interest amounting to N\$ 60 861.34 which has been reversed and the capital amount of N\$ 346 768.33 which has been settled in full for the period under review.
2. That the amnesty interest be implemented annually commencing 1 September to 31 December each year.

12.2 Cancellation of Standard Bill payment agreement with Mobipay (Add. 3; M/C Meeting 21/7/2020; File 5/13/2)

The purpose of this memorandum is to obtain Council's blessing to cancel the Standard Bill Payment agreement with MobiPay.

Council at its meeting held on 30 July 2013 under item 12.6 resolved amongst others "*that the approval be granted for Council to enter into an Agreement with MobiPay for the payment of municipal accounts through the payment options provided by MobiPay*".

The above agreement has not been active for the past 6 years and there is no notable interest from the customers at large.

Currently, the following payments methods are in place

- Direct deposit into Council's banking accounts (WHK, FNB, NEDBANK & SBON)
- Debit order payment
- Electronic funds transfer
- Over the counter payment

MobiPay method of payment is the same as direct deposit method. The only difference is that with MobiPay, the funds so deposited will reflect as a bulk single amount on Council's banking account pending the list from MobiPay for allocation to respective accounts.

There will be a delay in period before the funds reflect on Council's banking accounts as these funds so deposited has to be routed from the pay point via the bank to MobiPay and finally as a bulk single amount to Council's account.

Recommended:

1. In terms of clause 12.2 of the agreement, cancellation be made.
2. No debtors' information be forwarded to the third party during the duration of cancellation period.

12.3 Covid 19 relief measures: Sports Clubs and other lessees of Councils Property (Add. 4; M/C Meeting 21/7/2020; File 17/7/5)

The purpose of the report is to submit to Council certain proposals to assist Sports Clubs and other Lessee's of Council property, regarding financial difficulties incurred during lock down periods of the COVID 19 pandemic.

Council acts as Lessor in agreements with a variety of institutions and individuals. In this report the lease of sports clubs and a few properties at Langstrand, are dealt with.

In most cases, the Lessee is responsible for the maintenance and upkeep of the sports and other facilities, at these properties.

The COVID pandemic with concomitant lock down periods, has had a catastrophic effect on businesses and individuals alike. Particularly economic and socio-economic effects, because of the total close down of "business-as-usual", were significant. Also, in Walvis Bay, these effects are obvious. Businesses have closed down, individuals have declared bankruptcy, people lost jobs and income, etc.

As in all spheres of business, the sports clubs and other Lessees of Council property has also now requested relief from Council in order to bridge the periods of no income and to strive to keep sports clubs and businesses alive.

Currently, all sports clubs in Walvis Bay are liable to pay a universal rate (as approved by Council), for the lease of sports facilities and properties. The rate for 2019/2020 is N\$ 7 577.02 per annum, excluding 15% VAT.

Council also leases properties like the Gymnasium at the Indoor Sports Complex, the restaurant at Langstrand, the Kiosk at Dolphin Beach, the Kiosk and Jetty Pub at Langstrand and the Laundry at Langstrand. In this regard, the following rates apply (VAT is included);

Recommended:

- a) That the lease payments of all sports clubs, be waived for the period July to December 2020.
- b) That the lease payment of the Lessee at the Walvis Bay Gymnasium at the Indoor Complex, be waived for the period July to December 2020.
- c) That the lease payment of the Lessee at the Langstrand Restaurant, be waived for the period July to December 2020.
- d) That the lease payment of the Lessee at the Dolphin Park Kiosk, be waived for the period July to December 2020.
- e) That the lease payment of the Lessee at the Langstrand Kiosk, be waived for the period July to December 2020.
- f) That the lease payment of the Lessee at the Langstrand Jetty Pub, be waived for the period July to December 2020.
- g) That the lease payment of the Lessee at the Langstrand Laundry, be waived for the period July to December 2020.
- h) That the lease payment of the Sparta Recreational Club, be waived for a period of 12 months as from July 2020 to June 2021.
- i) That the Walvis Bay Golf Club and the Namib Park Bowls Club be waived the expenses pertaining to purified effluent, for the period July to December 2020.
- j) That the annual rental increase of 10% for sports clubs, be waived for the next year.

The purpose of the report is to obtain principle approval for the establishment of a Crematorium in Walvis Bay.

Communication has been received from a Mr. S.T. Herman (the Applicant), requesting approval for the establishment of a Crematorium in Walvis Bay. His letter and preliminary proposal are attached herewith as Annexure 'A'. Although the Applicant makes mention of various aspects in his communication, such as lease of land for 100 years, proposed sites at cemeteries or within Industrial areas, an Exco Board and Council involvement regarding procedures and revenue, personal discussions with him revealed that the main objective of his communication is directed towards merely obtaining Council approval, for him to investigate the possible establishment of a Crematorium in Walvis Bay.

Arrangements were also made for the Applicant to present his proposal at the Informal Council Meeting of 21 July 2020.

It is a fact that there is only one Crematorium in Namibia, situated in Windhoek. References of the Applicant as to the effectiveness of this Crematorium and alleged backlog of cremations, could not be verified. The possible establishment of a Crematorium in Walvis Bay do however have merit. It would definitely relieve pressure regarding the availing of land for cemeteries in the future and the opinion is generally held that it is cheaper than other burial methods.

Recommended:

- (a) That the application of Mr. S. C. Herman, to investigate the possible establishment of a Crematorium for Walvis Bay, be approved.
- (b) That a comprehensive report in this regard be submitted to Council afore final approval for the establishment of such a facility is approved.

12. Reports and recommendations of Advisory Committees and the Chief Executive Officer

No reports have been received.

13. Minutes of associations

13.1 Management Committee of the Association for Local Authorities (ALAN) (File 12/1/2/1/2)

None.

13.2 National Executive Committee of the Namibia Association of Local Authorities Officers (NALAO) (File 12/1/2/1/1)

No minutes have been received.

13.3 Namibia National Mayors' Forum (File 12/1/2/1/17)

No minutes have been received.

**14. MATTERS FOR DISCUSSION BY COUNCIL-IN-COMMITTEE
(Staff and confidential matters)**

15.1 REPORTS OF THE MANAGEMENT COMMITTEE FOR JULY 2020

That the Council takes note of the following items contained in the report of the Management Committee (Confidential items) for July 2020, which were resolved by the Management Committee: