

WALVIS BAY CITY YOUTH CLIMATE ACTION FUND

MICROGRANT APPLICATION FORM

Amount of Microgrant Awarded

Microgrants funding will range from approximately N\$ 20 000 – N\$ 80 000. Each project proposal which is youth led and driven, will be considered on its own merits.

Deadline for Applications

Microgrant applications should be submitted not later than 16:00 on the **21 August 2026**

Please Submit Application to:

Municipality of Walvis Bay
Department of Water, Waste and Environmental Management
Rikumbi Kandanga Road
Private Bag 5017
Walvis Bay
Tel: (064) 214 306
youthclimateactionfund@walvisbaycc.org.na

For further information on application forms and requirements, kindly contact the Walvis Bay City Youth Climate Action Fund Team at the above address.

Please write neatly and clearly.

Application for Funding

Name of Youth Group/Individual :

Project Title:

Contact Person/s:Initials:

Postal Address:

Physical Address:

Tel: Fax:

Email:

Project Cost: N\$.....

Duration of Project (**Maximum 6 months**):

Signature of Applicant:Date Submitted:

For Official use

Checked by: Date:

Remarks:

Assigned Project Number



Description Of Terms Used

Output

These are the end products of the project mostly in tangible format; things that one can refer to as the products of a certain activity undertaken and input used e.g. a dam (from a dam building activity/project)

Risks

Actions, which are mostly outside the project's control, with a potential to disrupt, delay or even stop the project's planned activities. They can be calculated human based risks or unforeseen nature orientated risks. Plans on how the project will deal with risks must be prepared well before hand.

Input

The resources that are needed to be engaged in the project activities to obtain desired output. These can be personnel, equipment, supplies and finances.

Action / work plan

A tool used to divide and structure a project into smaller and detailed elements, which are specific and manageable. In the plan specific activities to be carried out are listed and basic information on how they are going to be carried out is given.

1. PROJECT TITLE: *(or the main idea if the name is not clear yet).*

Choose a short title specifying the type of project

2. PROJECT LOCATION

Provide the area where the project will take place.

3. BACKGROUND AND PROBLEM STATEMENT

Provide background information about the project, a short description of the current situation in the project area and motivation for the project.

4. GOALS AND OBJECTIVES

Describe your objective(s) to be reached because of the successful completion of the project.

- Objective 1.

- Objective 2.

- Objective 3.

5. DELIVERABLES AND EXPECTED RESULTS/OUTPUTS

List the obvious result(s)/ output(s) that you would expect to see from your proposed project, i.e. what will the project produce?

- Result 1 / Output 1

- Result 2 / Output 2

- Result 3 / Output 3

6. PROJECT INPUT & BUDGET

Provide a clear budget breakdown for your project. **Please attach quotations where possible.**

List resources needed to achieve the project outputs	Unit cost	Quantity Needed	Total Cost
1.1			
1.2			
1.3			
1.4			
1.5			
1.6			
1.7			
1.8			
1.9			
1.10			
1.11			
1.12			
1.13			
Total (N\$)			

7. Additional Information Required

7.1 Brief Description of the Youth organisation/group/individual

[illegible]

7.2 Project Team Members

Name	Responsibility / Position	Age	Email Address	Contact Numbers